Virginia Tech

PROTECT YOURSELF AND YOUR FAMILY

Your employer is offering an opportunity to enroll in the Legal Resources Legal Plan as part of your benefits. Don’t let this opportunity get away!

Few employee benefits offer so much for so little. As a Legal Resources Member, you’ll have immediate and ongoing access to comprehensive legal coverage, services, and expertise that will easily save you money — and could save you a whole lot more.

$16.50 PER MONTH ($8.25 PAY PAY)
COVERS YOU AND YOUR FAMILY

SEPTEMBER 1, 2017 - SEPTEMBER 30, 2017

OCTOBER 1, 2017

ONLINE LOGIN WITH: COMPANY ID 3313 PASSWORD VTlegal

IF NECESSARY, YOU MAY ENROLL ON A PAPER FORM

To view law firms in the New River Valley, and northern VA/MD/DC areas, click on the Law Firm Finder below. For network firms outside these areas, please call Member Services at 800.728.5768.

LEARN MORE

OVERVIEW & MEMBER STORIES
FIND A LAW FIRM
FAQs
CONTACT US

LEGAL RESOURCES

Relax... you’re covered.™

DON’T MISS THIS OPPORTUNITY TO JOIN
Legal Resources is an employee benefit that provides high-quality legal services to our members, enabling them to lead lives free of major legal expenses.

**LOW COST, GREAT VALUE**
With Legal Resources, you get comprehensive legal coverage on a broad range of services for an affordable low monthly rate. There are no co-pays and the cost of the plan does not change, no matter how often you use it.

**FULLY COVERED SERVICES**
The most often needed legal services are covered at 100%. That means you, your spouse and qualifying dependents pay no attorney fees when using these services.

**QUALITY ATTORNEYS**
Members have access to a network of top-rated, full-service law firms locally and over 13,000 attorneys nationwide.

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**HOW MUCH WILL YOU SAVE?**
With the average attorney charging $200-400 per hour, Legal Resources can help you and your family avoid anticipated and unanticipated attorney fees — saving not only money, but valuable time as well.

<table>
<thead>
<tr>
<th>COMMONLY USED LEGAL SERVICES</th>
<th>WHAT NON-MEMBERS PAY</th>
<th>WHAT MEMBERS PAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal advice and consultation</td>
<td>$200-400 per hour</td>
<td>$0</td>
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<tr>
<td>Tenant dispute with landlord</td>
<td>$200-400 per hour</td>
<td>$0</td>
</tr>
<tr>
<td>District court representation in a civil action</td>
<td>$200-400 per hour</td>
<td>$0</td>
</tr>
<tr>
<td>Review of a financial contract or lease</td>
<td>$200-400 per hour</td>
<td>$0</td>
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<tr>
<td>Traffic court representation (including 1st offense DUI)</td>
<td>$750-1,500</td>
<td>$0</td>
</tr>
<tr>
<td>Will preparation</td>
<td>$500-750 per person</td>
<td>$0</td>
</tr>
<tr>
<td>Uncontested divorce representation</td>
<td>$1,250-2,000</td>
<td>$0</td>
</tr>
<tr>
<td>Uncontested domestic adoption (including name change)</td>
<td>$1,000-1,500</td>
<td>$0</td>
</tr>
<tr>
<td>Purchase, sale or refinance of primary residence</td>
<td>$400-700</td>
<td>$0</td>
</tr>
<tr>
<td>Defense of child in juvenile court (misdemeanor)</td>
<td>$875-1,500</td>
<td>$0</td>
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</table>
FULLY COVERED SERVICES

LEGAL RESOURCES COVERS 100% OF THE ATTORNEY FEES FOR FULLY COVERED LEGAL SERVICES

- General Advice and Consultation
  - Unlimited in-person or telephone advice and consultation for fully covered services

- Family Law
  - Uncontested domestic adoption
  - Uncontested divorce
  - Uncontested name change

- Elder Law
  - Estate advice
  - Powers of attorney for Members' parents

- Criminal Matters
  - Defense of misdemeanor
  - Misdemeanor defense of juveniles
    - Fully covered for first offense involving alcohol or illegal drugs

- Wills and Estate Planning
  - Will preparation and periodic updates
  - Advance medical directive
  - Financial powers of attorney
  - Contingent trust for minor children

- Traffic Violations
  - Traffic infractions and misdemeanors
  - Speeding
  - Reckless driving
  - Driving under the influence
    - 1st Offense

- Civil Actions
  - Representation as defendant
  - Representation as plaintiff
  - Insurance matters
  - Initial administrative hearing
  - Small Claims Court advice

- Preparation and Review of Routine Legal Documents
  - Unlimited pages and occurrences

- Real Estate
  - Purchase, sale or refinance of primary residence
  - Deed preparation
  - Tenant-Landlord matters
  - Landlord-Tenant consultation

- Consumer Relations and Credit Protection
  - Warranty disputes
  - Billing disputes
  - Collection agency harassment

- Identity Theft
  - Prevention assistance
  - Education services
  - Identity recovery assistance

This SUMMARY OF COVERAGE is intended to provide a broad general overview of plan coverage and is not a contract. Coverage may vary by organization. For specific coverage questions, please call Member Services at 800.728.5768. Member is responsible for all non-attorney costs such as filing fees, court costs, fines, etc.

YOUR LEGAL NEEDS WILL BE COVERED!

Don’t see your legal need listed? Have a pre-existing matter? The Legal Resources Plan covers pre-existing legal matters as well as ANY less commonly needed legal service at a 25% discount.

“With coverage for teen-age dependents, real estate transactions and other estate/family law matters, this is a ‘no brainer.’ It’s a great value for the peace of mind it provides.”

Jeffrey L., Plan Member

HOW THE PLAN WORKS

1. Become a member by authorizing a low monthly payroll deduction through your employer during enrollment.

2. Choose a law firm that best suits your needs from our highly rated law firm network. Use our Law Firm Finder at LegalResources.com to find a firm near you.

3. Receive your welcome kit with member identification cards and information about your law firm.

4. Call when you need legal services. Simply say, “I am a Legal Resources member.”

5. Certified paralegals in our Member Services Department provide you with dedicated, ongoing support and assist you with any coverage or attorney-related concerns.

6. If you ever need to transfer to another Plan Law Firm, simply call Member Services.
1 Demonstrates the potential savings the Legal Resources Plan can provide and does not represent actual payments but rather an average standard fee or hourly rate a network attorney would charge for that service.

2 Member is responsible for all non-attorney costs such as filing fees, fines, court costs etc. The Plan covers the individual, spouse and qualifying dependents. 12 month commitment required. Courtroom representation, when necessary, is fully covered through General District Court for claims in excess of $400. The definition of General District Court may vary by state.

3 Offenses involving illegal drugs, alcohol (except 1st offense DUI) and firearms are covered at a 25% discount.

4 Since your employer is the participating sponsor, you may not use the Plan in a dispute with your employer.

5 Timing of selection may vary based on your location or your employer’s enrollment procedures.

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LEGAL SERVICES BENEFIT PLAN

PLAN SUMMARY
Legal Resources protects you and your family from paying the high cost of attorney fees associated with everyday life events. Wills, traffic matters, uncontested divorce and adoptions, and real estate transactions are only a few of the many services covered at 100%. It's affordable. It's comprehensive...and... it's time to enroll.

ENROLL ONLINE
It's fast, convenient, and secure. Just follow these steps...

1. Go to www.LegalResources.com and click "enroll online" on the home page
2. Enter company code: 3313
3. Enter password: VTlegal
4. Click "submit"
5. Complete the online enrollment form with dependents, if applicable
6. Legal Resources will select a law firm closest to your home zip code
7. Once enrolled, you may change law firms at any time
8. Click "submit"
9. Relax... you're covered, effective October 1, 2017.

ENROLL ON PAPER
Complete and return to Human Resources North End Center by September 30, 2017.

MONTHLY RATE
Virginia Tech employees pay only $16.50 per month or $8.25 per paycheck.

PLAN HIGHLIGHTS
There are no claim forms, deductibles, copays or usage limits. You, your spouse and dependent children (up to age 19 or age 23 if they are enrolled as a full-time student) are covered by your monthly fee. You set an appointment to meet with your law firm directly or you can call them any time to discuss a legal need. Please consult the Legal Resources Master Plan Contract for plan details.

WHAT HAPPENS NEXT?
Once enrolled, you will receive a welcome packet with information on how to create an online profile and view your plan benefits, a card with the name and number of your law firm, and our Member Services phone number.

Please contact our Member Services Department with any questions. We look forward to serving you and your family.

✉️ LegalWise@LegalResources.com  📞 800.728.5768
📱 LegalResources.com 🌐 legalresources 🔗 legal_resources
The Legal Resources® Master Plan Contract is licensed by LEGAL RESOURCES OF VIRGINIA, INC.
2877 Guardian Lane, Suite 101, Virginia Beach, VA 23452

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**Primary Member Information**

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<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Date of Birth</th>
<th>Address</th>
<th>Social Security Number</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
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<table>
<thead>
<tr>
<th>Home Phone</th>
<th>Work Phone</th>
<th>Cell Phone</th>
<th>Home/Personal Email</th>
<th>Work Email</th>
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<table>
<thead>
<tr>
<th>Employer Name</th>
<th>Department/Location</th>
<th>Date of Employment</th>
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**Spouse and Dependent Information**

(Your spouse, unmarried children under the age of 19 who reside with you and full-time students up to age 23 qualify as dependents)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
<th>Date of Birth</th>
<th>Sex</th>
<th>Relationship</th>
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**Enrollment Agreement and Law Firm Selection**

Yes, I want to enroll in the Legal Resources Plan!

I understand Legal Resources agrees to provide the covered legal services listed in the Master Plan Contract. I agree to pay the monthly fee, through payroll deduction, for a minimum of 12 months. I authorize my employer to deduct the monthly fee from my wages. I understand the monthly fee is due in advance. This annual membership shall renew automatically on the anniversary date, or per my employer’s open enrollment policies, unless Legal Resources is notified thirty (30) days prior to the expiration date. I understand I am responsible for Non-Attorney Costs such as court costs, filing fees, or any fines assessed for all Members. I agree that if I cancel my coverage within 12 months from the effective date, I will pay all costs and fees for services rendered which exceed the amount of monthly fees paid during the term.

<table>
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<tr>
<th>Primary Member Name</th>
<th>Primary Member Signature</th>
<th>Date</th>
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**COST**

- $16.50 Per Month
- Waived Enrollment Fee

Law Firm Selection or Code → Leave blank if you want Legal Resources to select a law firm closest to your residence or if no law firms are listed in your area.

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For additional information, please call Legal Resources at 800.728.5768 or visit www.LegalResources.com
Please return this completed form to the Benefit Services Department.

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Virginia Tech

1. Your effective date of coverage is **October 1, 2017**.
2. Payroll deductions are $16.50 per month ($8.25 per paycheck).
3. If you live in the New River Valley area or Northern VA/MD/DC, Legal Resources will select a law firm closest to your home zip code. If you live outside of these areas, call Legal Resources at 800-728-5768 to be directed to an attorney in your area. **There is a NEW law firm in Christiansburg.**
4. Please return this enrollment form to Human Resources, North End Center or fax it to them at 540.231.3830 by September 30, 2017.
Do you have parents who could use the advice of a trusted attorney, but don't think they can afford it?

**WE HAVE THE SOLUTION!**

Now, the parents of Legal Resources Members receive legal services at a **25% discount** on attorney fees and/or legal assistant/paralegal fees when using a Legal Resources Network Law Firm.

In order to be eligible, parents must reside in an area where a participating Legal Resources Network Law Firm is available.

Parent Coverage not available in all areas. Consult coverage information for details.

Please call our Member Services Department with any questions.

We look forward to serving you and your family.

800.728.5768 LegalResources.com

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