How to enroll online

TIAA-CREF makes it easy for you to enroll in Virginia Tech Retirement Program

Online enrollment is the fastest and easiest way to enroll in a VT Plan.

Optional Retirement Plan  403(b) Plan  Cash Match Plan

Before you enroll, have the following information available:

- Your Social Security Number
- Your beneficiary’s Social Security Number, birth date and address, if possible
- Your investment allocations. For information about your investment options, please go to www.tiaa-cref.org/vt to review the menu

To enroll online

Go to www.tiaa-cref.org/vt, and click Enroll Now.

Next, click the appropriate employment classification under the Enroll Online section. You will come to the Welcome page. Once on this page:

- If you are a first-time user: Click Register with TIAA-CREF to set up your User ID and password
- If you are a returning user: Enter your established TIAA-CREF User ID and click Log In
  - Follow the on-screen directions to complete your enrollment application.  
    Note: At the allocation screen, click on any investment choice to view its fact sheet.
  - Print a confirmation page from the Thank You screen.

We’re here to help

If you need assistance with enrolling online, call TIAA-CREF at 800 842-2888 Monday through Friday, 8 a.m. to 10 p.m., or Saturday 9 a.m. to 6 p.m. (ET).